



प्रधान आयुक्त का कार्यालय : केंद्रीय वस्तु एवं सेवा कर आयुक्तालय :राजकोट

OFFICE OF THE PRINCIPAL COMMISSIONER,
CENTRAL GST COMMISSIONERATE: RAJKOT

“केंद्रीय वस्तु एवं सेवा कर”, रेसकोर्स रिंगरोड, राजकोट-360001

“CENTRAL GST BHAVAN”, RACE COURSE RING ROAD,
RAJKOT

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ESTABLISHMENT ORDER NO. 11/2023

(DGHRD/ADC-JC/73/2023)

Subject: Allocation of Charges on Transfer and Postings in the grade of Additional/Joint Commissioner –Regarding.

Consequent upon the transfer/posting/rotation of the officers in the grade of Additional/Joint Commissioner vide Establishment Order No. 30/2023 (DGHRD/ADC-JC/38/2023) dated 01.06.2023, issued by the Additional Commissioner, PCCO, CGST Ahmedabad Zone, Ahmedabad and Establishment Order No. 32/2023 (DGHRD/ADC-JC/42/2023) dated 02.06.2023 issued by the Additional Commissioner, PCCO, CGST Ahmedabad Zone, Ahmedabad, Allocation of Charges in the grade of Additional/Joint Commissioner, are hereby ordered with immediate effect and until further orders:-

Sl. No.	Name and Designation of the Officer (S/Shri/Ms.)	Charges allocated
1.	2.	3.
1.	Dr. Rajesh Kumar Nagora Additional Commissioner/4104	1. Hqrs. Preventive Section, DGARM Reports and matters relating to verification of Third-Party data. 2. Hqrs., Tax Arrear Recovery Cell. 3. Hqrs. Public relations. 4. Hqrs. Vigilance & Confidential Section. 5. Hqrs. System Section and all matters relating to IT infrastructure including upkeep & maintenance of website of the Commissionerate. All matters relating to CBIC-ACES-GST Systems Application & E-Office. 6. Matters relating to GST Seva Kendra / Tax Payers' Service and Sevottam.

I/1377180/2023

		<p>7. Hqrs. Adjudication Section and Work relating to Call Book cases.</p> <p>8. Overseeing and Supervision of Morbi – I and Morbi – II CGST & CX Divisions and the adjudication of cases pertaining to the competency of the Additional / Joint Commissioner in respect of the said Divisions.</p> <p>9. Any other work assigned to by the Pr. Commissioner.</p>
2.	<p>Ms. Raaja Sheelaa Raajaraajan</p> <p>Joint Commissioner/4566</p>	<p>1. Hqrs., Technical Section, Hqrs. Statistics Section and Parliament Questions.</p> <p>2. Hqrs. Legal Section including all matters relating to Prosecution.</p> <p>3. Hqrs. RRA Section and all matters relating to review of Orders and filing of appeals with Commissioner / Additional Commissioner /Joint Commissioner (Appeals), CESTAT and High Court / Supreme Court.</p> <p>4. Hqrs., Audit Section including work relating to CERA/PAC matters and Pre-Audit/ Post-Audit of Rebate/ Refund claims.</p> <p>5. Hqrs. Establishment, Administration and Accounts Sections including matters relating to CAT.</p> <p>6. Hqrs. Training & Inspection Cell, including training on GST Matters.</p> <p>7. All matters relating to RTI Act, 2005 including Appellate Authority for appeals filed against the orders of CPIO.</p> <p>8. All matters relating to Land & Building (including Canteen and Residential Quarters / Guest House)</p> <p>9. Hqrs. Rajbhasha Anubhag (Hindi Section).</p> <p>10. Co-ordination works with State GST Authorities.</p> <p>11. Overseeing and Supervision of Rajkot -I and Rajkot-II CGST & Central Excise Divisions</p>

I/1377180/2023

	and the adjudication of cases pertaining to the competency of the Additional/Joint Commissioner in respect of the said Divisions.
	12. Overseeing and Supervision of Jamnagar -I and Jamnagar -II CGST & Central Excise Divisions and the adjudication of cases pertaining to the competency of the Additional/Joint Commissioner in respect of the said Divisions.
	13. Any other work assigned to by the Pr. Commissioner.

2. The Additional/Joint Commissioners will also look after the work relating to the monitoring and augmentation of Revenue, including Revenue Analysis of major assesses/Commodities/Services, supervision of work relating to realization of arrears of revenue as well as pendency of major items of work such as adjudication, Call Book Cases, refunds/ rebates etc. pertaining to the Divisions under their charge.

3. The work relating to the monitoring of cases pending in BIFR, Official Liquidator, Debt Recovery Tribunal and other Lower Courts shall be dealt with by the Headquarters Legal Section, under the overall supervision of Joint Commissioner (Legal).

4. The Officers concerned should ensure proper handing over/taking over of the charges under proper note.

5. In the absence of leave/training/deputation or any other official reasons of absence of Dr. Rajesh Kumar Nagora, Additional Commissioner, his work will be looked after by Ms. Raaja Sheelaa Raajaraajan, Joint Commissioner and *vice-versa*.

6. This is issued with the approval of the Principal Commissioner, CGST, Rajkot.

(Ram Singh Shekhawat)
Additional Commissioner (P&V)

Copy to :

1. The Pr. Chief Commissioner, Central GST, Ahmedabad Zone, Ahmedabad
2. The Pr. Chief Commissioner, Central GST, Vadodara Zone, Vadodara.
3. The Pr. Commissioner, Central GST, Rajkot.
4. The Commissioner, Central GST, Bhavnagar/Kutch (Gandhidham)/
Audit Rajkot/ Appeals Rajkot.
5. The Additional Director General (HRM-II), DGHRD, New Delhi.
6. All Additional/Joint Commissioner, Central GST Commissionerate,
Rajkot.
7. All Deputy/ Asst. Commissioner, Central GST Commissionerate, Rajkot.
8. All Section heads in Hqrs. Office, Central GST Commissionerate, Rajkot.

I/1377180/2023

9. Individual/ Guard File.