

I/439877/2021

	<p>प्रधान आयुक्त का कार्यालय: केन्द्रीय वस्तु एवं सेवा कर आयुक्तालय : राजकोट OFFICE OF THE PRINCIPAL COMMISSIONER CENTRAL GST COMMISSIONERATE: RAJKOT "केन्द्रीय वस्तु एवं सेवा कर भवन", रेसकोर्स रिंग रोड, राजकोट – 360001 "CENTRAL GST BHAVAN", RACE COURSE RING ROAD, RAJKOT Tele/Fax No. (0281)2970481 Mail Id : admin.cgstrjt@gov.in</p>
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MINUTES OF THE JOINT CONSULTATIVE MACHINERY (JCM) MEETING HELD ON 30.09.2021 IN CENTRAL GST AND CENTRAL EXCISE COMMISSIONERATE, RAJKOT

The **Joint Consultative Machinery (JCM) meeting** of Central GST and Central Excise Commissionerate, Rajkot was held on 30.09.2021 at 11.00 hrs. under the **Chairmanship** of **Shri Madan Mohan Singh, Principal Commissioner**. The following officers and office bearers of the Staff Associations were present in the meeting:

Official Side:

1. Shri Bharat Prakash, Additional Commissioner, CGST, Rajkot.
2. Shri Ram Singh Shekhawat, Joint Commissioner (Preventive), Rajkot.
3. Shri Manjunatha T, Joint Commissioner (Technical/Adj.), Rajkot.
4. Shri Vijay Agrawal, Deputy Commissioner, Central GST, HQ, Rajkot.
5. Shri K.M. Jadav, Chief account Officer, Central GST, HQ, Rajkot.
6. Shri. Niranjana Singh, Assistant Commissioner, Central GST, Division-II, Rajkot.
7. Shri C.P.Chandani, Assistant Commissioner, Central GST, Division, Morbi-I .
8. Shri L.N.Meena, Assistant Commissioner, Central GST, Division, Morbi- II.
9. Shri M.M.Makwana, Assistant Commissioner (Rajbhasa), Central GST, Rajkot.
10. Shri S.K. Chavda. Superintendent (Div-I), Rajkot.
11. Shri. Mayank Kumar, Superintendent (Adm), Central GST, HQ, Rajkot.
12. Shri. Umesh kumar, Superintendent (Tech.), Central GST, HQ, Rajkot

Representatives of Staff Association:

1. Shri D.J Pandya, President/General Secretary Gr."B" Central GST Gazetted Executive Officers Association.
2. Shri S.N.Dhariya, President/General Secretary Gr."B" Central GST Gazetted Executive Officers Association.
3. Shri A. J. Boricha, President, Gr. 'C' Drivers Association, Rajkot.
4. Shri D.M. Chauhan, Gr. 'C' Non ministerial Officers Association, Rajkot.

A. Details of points pending for consideration during previous J.C.M held on 30.06.2021.

NIL

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B. Fresh Points received from Central Excise Gazetted Group 'B' Executive Officers' Association Rajkot Unit.

Point No. 1. Posting of Superintendent as per allocation amongst formations of the Commissionerate: At present 63 Superintendents are working against the sanctioned strength of 66. Since, sufficient number of Superintendents are working in the Commissionerate, ratio of Superintendents working in the HQ office, Division Offices & Range Offices may be maintained, so that, one Superintendent can be posted to each Range Office. At present, out of 63 working Superintendents, 30 Superintendents are working in the HQ office, whereas Remaining 33 Superintendents are holding charges of 6 Divisions including charges of Admn. Officer and 30 Range Offices. Further, additional charge of Range and/or Division is given to the Superintendent and vice versa. Therefore, it is requested to post Superintendent at Division and Range Offices as per sanctioned post.

Reply: As per Cadre Restructuring and re-organization of field formation, the sanctioned strength of Superintendent for this Commissionerate was fixed at 65, out of which 61 are working at present. At the time of AGT-2021 due consideration was given regarding the allocation of Officer in H.Q Office, Division Office & Range Office. The additional charges of Division are given only to those Officers who are holding the charge of range with less number of taxpayer. However, the Chief Commissioner's Office will be requested to provide sufficient number of Inspector as per sanction strength of this Commissionerate. The matter of rationalization of working strength among Hq. Office, Division Office & Range Office will be examined.

[Attention: Supdt(Estt.)]

Point No. 2. Report related to DGARM: Since, sufficient staff is posted to DGARM/Analytics Cell & ITC Verification Section of HQ, it is requested that reports relating to that Section may directly be dealt with by them.

Reply: The DGARM Section of HQ. Office looks after the work related to overall supervision of various reports which include scrutiny of reports received from lower formations, making arrangement for uploading of same on DGARM Portal after due approval from the competent authority. Since the DGARM cell in addition to DGARM report looks after the work related to Data Analytic and ITC verification. The role & responsibility of Range Officer, Division Office and Hq. Office are prescribed by DGARM itself. Hence, it is not feasible to accept the request made by the association at this point of time.

Point No. 3. Re-organization of Ranges: It is brought to the notice of the Association that re-organization of the Range Offices is required as there is large disparity in the number of assessee allotted to each Range. It is requested to take up the issue of re-organization of Range Offices with the CCO on priority basis.

Reply: The Ranges has been created on the basis of their demographical jurisdiction. However, the issue will be examined after getting detailed information from the lower formations.

[Attention: Supdt(Tech.)]

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Point No. 4. Posting the Officers to sensitive/non sensitive charge as per the prescribed guidelines: It is brought to the notice of the Association that few officers are continuously posted to sensitive charges for more than 2 Years. It is requested to examine the issue and rotate them to non-sensitive charges by following the prescribed guidelines.

Reply: This office has not continued any officers in the sensitive charge beyond two years w.r.t this Commissionerate. However, few officers coming from outside Commissionerate were posted to sensitive charge due to administrative requirement.

Point No. 5. Discontinuation of manual reports: All the data/information is available in the GSTN Portal, however, almost 90% information sought for, could not be retrieved from the Portal. Therefore, most of the time is utilized in preparation of manual reports. It is requested to discontinue manual reports so that work burden of Range Officers can be reduced.

Reply: Information not available with GSTN Portal or Hq. Office will be sought from lower formations. Only in exceptional cases, data/information in respect of GST to be called for from lower formation.

[Attention: Supdt(Stats, Systems)]

Point No. 6. Discontinuation of service of OIO/SCN through Range Office: After the inception of GST, Taxpayer or their representative is not visiting the Range Officers. Hence, it is requested to discontinue the practice, which was followed earlier, for service of OIO/SCN through Range Office in a routine manner.

Reply: The Service of SCN/OIO done through lower formations will be made only in exceptional circumstances.

[Attention: Supdt(O&A)/Supdt(R.R.A)]

Point No. 7. Pending Pay fixation: Stepping-up/pay-fixation applications are pending at Division and HQ Level. It is requested that same may be finalized at the earliest.

Reply: No such request/application is pending as on date with Hq. Level, however the matter pending at Divisional Office may be forwarded to CAO Section.

[Attention: CAO & all JAC]

Point No. 8. Upgradation of Computers: It is requested to replace or upgrade the Computers/Printers/UPS, wherever required.

Reply: Requirements regarding upgradation of infrastructure as well as Systems may be submitted by all sections to Adm. Office through proper channel and the same will be upgraded, subject to availability of fund under the Budget Head.

[Attention:Supdt(Adm.)]

NO POINT RECEIVED FROM OTHER ASSOCIATIONS

The meeting concluded with a vote of thanks to the Chair.

The minutes of the meeting are issued with the approval of the Chairman.

(Manjunatha T)
Joint Commissioner

Copy to:

1. The Chief Commissioner, Central GST, Ahmedabad Zone, Ahmedabad.
2. The Principal Commissioner, Central GST, Ahmedabad North/ Ahmedabad South/Gandhinagar
3. The Chief Commissioner, Customs, Gujarat Zone, Ahmedabad.
4. The Commissioner, Central GST, Rajkot
5. The Commissioner, Central GST, Bhavnagar/Gandhidhan (Kutch)/Audit Rajkot/(Appeals) Rajkot.
6. All the Additional/Joint Commissioner, Central GST, Rajkot
7. All the Deputy Commissioner/Assistant Commissioner, Central GST, Rajkot Commissionerate
8. All Section Heads in Hqrs. office, Central GST, Rajkot
9. The General Secretary, Gr.'B' Central GST Gazetted Officers Executive Officers Association, Rajkot Unit/Group 'B' Inspector Association, Rajkot/ Group 'C' Ministerial Officers Association/Group 'C' Non Ministerial Officers Association.