



F. No. I/22-02/Systems/E-Office/2020-21

Date: 17.08.2020

**TRADE NOTICE - 02/Systems/2020-21**

**SUB: Designating official email id of Central Goods and Services Tax & Central Excise Commissionerate, Rajkot -reg.**

In continuation to Trade Notice No. 01/Systems/2020-21 dated 17.08.2020 informing the launch of e-Office - an electronic application to carry out office work electronically - in the Central Goods and Services Tax & Central Excise Commissionerate, Rajkot. This is for information of all taxpayers, trade and industry that the email id mentioned below has been designated as the official email ID and single point of contact of Commissionerate:

**[cgst.rajkoteoffice@gov.in](mailto:cgst.rajkoteoffice@gov.in)**

2. Therefore, it is requested that all communication to the Commissionerate may be sent only to the designated email id as above and no other email id. Sending communication on the designated email will ensure that it is invariably attended to by the Commissionerate.

3. All the members of the Regional Advisory Committee; Trade Associations and Chamber of Commerce in the Rajkot are requested to circulate this Trade Notice amongst their constituent members for wide dissemination. Difficulties faced or suggestions, if any, may be brought to notice and sent to this email id.

  
**(Lalit Prasad)**  
**Commissioner**

Copy for information to:

1. The members of PGRC/Trade Associations/Chamber of Commerce - As per mailing list.
2. The Pr. Chief Commissioner, CGST Zone, Ahmedabad.
3. All the Pr. Commissioner/ Commissioner of CGST, Ahmedabad Zone.
4. The Deputy/ Assistant Commissioner, CGST Division, Rajkot-I/Rajkot-II/Morbi-I/Morbi-II/Jamnagar-I/Jamnagar-II.
5. All Section Heads, CGST Commissionerate, HQ., Rajkot.
6. The Superintendent (Systems), CGST, Rajkot for uploading the same on website.
7. Notice Board.