

**OFFICE OF THE COMMISSIONER,
CENTRAL GST COMMISSIONERATE : RAJKOT
"CENTRAL GST BHAVAN", RACE COURSE RING ROAD, RAJKOT-360001**

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F.No. 1/22-11/2019(Adm)

Dated : 02.02.2021

**MINUTES OF THE JOINT CONSULTATIVE MACHINERY (JCM) MEETING HELD ON
23.12.2020 IN CENTRAL GST AND CENTRAL EXCISE COMMISSIONERATE,
RAJKOT**

The Joint Consultative Machinery (JCM) meeting of Central GST and Central Excise Commissionerate, Rajkot was held on 23.12.2020 at 16.00 hrs. under the Chairmanship of Shri Lalit Prasad, Commissioner, Central GST, Rajkot. The following officers and office bearers of the Staff Associations were present in the meeting:

Official Side:

1. Shri Abilash K. Sreenivasan, Additional Commissioner (RRA/Legal), Rajkot
2. Shri Vishal Malani, Joint Commissioner (P&V), Rajkot
3. Shri Ram Singh Shekhawat, Joint Commissioner (Adj.), Rajkot
4. Shri Rajesh Nagora, Joint Commissioner (in-situ), Central GST, Division, Rajkot-I
5. Shri Madhusudan Rao, Assistant Commissioner, Central GST, Division, Morbi-I
6. Shri Bhobani Baral, Assistant Commissioner, Central GST, Division, Morbi-II
7. Shri K. M. Jadav, Chief Accounts Officer, Hqrs., Central GST, Rajkot
8. Shri Dominic Fernandez, Superintendent (Head Quarters), Central GST, Rajkot
9. Shri S.K.Chavda. Superintendent(Adm), Hqrs., Central GST, Rajkot

Staff / Representatives of Association:

1. Shri U.D.Meena, President, All India Association of Central Excise Gazetted Executive Officers' Association, (Rajkot Unit)
2. Shri Nitish Mital, General Secretary, All India Central Excise Inspector's Association, Rajkot- Bhavnagar Branch
3. Shri Deepak Sharma, Zonal Secretary, Ministerial Association (AICESTMOA), Gujarat Unit, Rajkot
4. Shri A. J. Boricha, President, Gr. 'C' Drivers Association, Rajkot
5. Shri D.M. Chauhan, Gr. 'C' Non ministerial Officers Association, Rajkot
6. Shri Hiren Chaglani, Gr. 'C' Non ministerial Officers Association, Rajkot

A. DETAILS OF POINTS DISCUSSED DURING PREVIOUS J.C.M. HELD ON 24.09.2020 AND PENDING FOR CONSIDERATION

NIL

B. Fresh Points received from Central Excise Gazetted Executive Officers' Association Rajkot Unit.

(1) Re-organization of Division and Ranges in this Commissionerate.

Consequent upon re-organization of Divisions and Ranges due to implementation of GST, huge variation in the matter of assessee is observed. It is observed that number of assessee of several ranges are excessive while on other hand in several ranges, the numbers of assessee is less.

Reply : The matter was already discussed in the JCM held on 17.09.2018 at the Commissionerate level. Further, the suggestions have already submitted vide letter F.No.IV/16-04/Tech/2018-19 regarding "Reorganization of Ranges" to the CCO, Ahmedabad for necessary consideration.

[Action : Assistant Commissioner(Tech)]

(2) Shortage of staff in the cadre of Inspector.

The Association has submitted that there is huge shortage of Inspectors especially in Range Offices of CGST Rajkot Commissionerate.

Reply : At present there are only 55 Inspectors (including 3 on loan basis) who are working against the Sanctioned Strength of 75. The matter has already been taken up with the Chief Commissioner, CGST, Ahmedabad Zone by this office letters F.No.II/39-07/2017-Estt dated 14.12.2020 & 15.01.2021 for necessary consideration.

[Action : Superintendent(Estt)]

(3) Submission of various type of report submission in time.

The Association has submitted that many times various types of reports are being called for in a very time bound manner from the lower formation. It is requested that a system may please be set up so that reports can be obtained from a single point.

Reply : Time bound/ Urgent reports are dealt by Hqrs. Statistics Section and Hqrs. Technical Section. Further, whenever some specific/ important reports were sought from higher authorities, they should be submitted in time by lower formations.

[Action : All DC/AC ,CGST, Rajkot /Assistant Commissioner(Tech)/ (Stats.)]

(4) Over burden Work on officers in this Commissionerate.

The Association has submitted that many officers are over burden and have to work on Saturday and Sundays. It is requested that officers should not be insisted for working on holidays.

Reply: The Chairman replied that no specific order regarding attending the Office on holidays is issued to Officers. However, sometimes for completion of urgent time bound work, Officers have to complete the work.

[Action : All DC/AC ,CGST, Rajkot /Assistant Commissioner(Tech)]

(5) Annual Health Checkup for all officers of this Commissionerate.

The Association has submitted that Government has issued instruction for annual health checkup for all officers. For the purpose, authorization of private hospitals is required. It is requested to take up the matter for early authorization.

Reply : The Chairman replied that the Chief Commissioner, Ahmedabad Zone has authorized two reputed hospitals of Rajkot i.e. (1) Sterling Hospital, Rajkot and (2) HCG Hospital, Rajkot for Annual Medical Examination scheme for Group "B" and "C" officers.

[Action : Superintendent(Adm)]

(6) Hiring of skilled computer operator on contract basis.

The Association has submitted that due to shortage of Inspector, it is very difficult to cop up with the workload. It is requested that skilled computer operator may hired on contract basis for miscellaneous work.

Reply : The Chairman replied that there is no provision of deployment of hiring of skilled computer operator on contract basis.

[Action : Superintendent(Adm)]

(7) Provide hired vehicle for physical verification at different places.

The Association has submitted that Range Officers are being allotted physical verifications and they have to visit assessee premises situated at different places. There is no arrangement for government vehicle for visit. It is requested to provide hired vehicle for physical verification.

Reply : The Chairman replied that as per guideline issued by the DGHRD, New Delhi vide F.No.8/B/10(125)/HRD/EMC/2017 dated 04.12.2017, one hiring Vehicle permission to every Division offices for all office work of division offices. In further, if hiring of any additional Vehicle is required, prior approval of IFU/Ministry is mandatory as per the provisions of GFR and the instructions of Department of Revenue.

In further, the Chairman also directed Deputy Commissioner (L&B), CGST, Rajkot to look into the matter and necessary action.

[Action : All DC/AC ,CGST, Rajkot/Deputy Commissioner (L&B)]

C. Fresh Points received from Central Excise and Service Tax Ministerial officers association (Gujarat Unit) for the J.C.M. held on 23.12.2020

(1) Formation of the Committee for the welfare of the Departmental Residential Colonies.

Association has submitted that presently there is no active Committee of Government Quarters and it is requested to form a Committee of Government Quarters situated at Kalawad Road, Rajkot.

Reply :- In this regard, under the Office Order dated 15.01.2019, the officers have been appointed to keep a vigil on the aspects of Cleanliness, Security and Infrastructure viz. Leakage, Faulty Electrical Items, disposal of E-waste, Checking of unauthorized persons in the premises, imposition of penalty against people found littering/spitting for the each floor of the "Central GST Bhavan" office building as well as for all the 3 departmental residential colonies in the city.

However, in case of the Officers appointed in the Office Order dated 15.01.2019 have transferred out to other formations, a fresh Office Order may be issued by the Deputy Commissioner (L&B), CGST, Rajkot.

[Action : Deputy Commissioner(L&B)]

(2) Provide Watchman/Security Guard

At Government colony situated at Kalawad Road, two cases of theft were reported by the officers residing in Government quarters. Therefore, it was requested for providing Watchman/Security Guard facility of Watchman/Security Guard for the Government colonies situated at Kalawad Road.

Reply :- The Chairman has directed the Deputy Commissioner (L&B) and the representatives of associations to conduct regular meeting with the Officers/Staff residing

the departmental residential quarters for solutions of the problems faced by them. In further, there is no provision of deployment of private security guard at quarters.

[Action : Deputy Commissioner(L&B).]

(3) Garbage and waste problem.

At Government colony at Kalawad Road, some residents of the colony continue to spread garbage and waste against all norms of Swachhta Abhiyan. Therefore, it was requested for necessary directions for penalty on those who spread garbage and waste.

Reply :- In this regard, under the Office Order dated 15.01.2019, the officers have been appointed to keep a vigil on the aspects of Cleanliness, Security and Infrastructure viz. Leakage, Faulty Electrical Items, disposal of E-waste, Checking of unauthorized persons in the premises, imposition of penalty against people found littering/spitting for the each floor of the "Central GST Bhavan" office building as well as for all the 3 departmental residential colonies in the city.

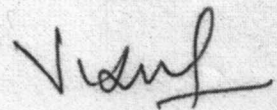
However, in case of the Officers appointed in the Office Order dated 15.01.2019 have transferred out to other formations, a fresh Office Order may be issued by the Deputy Commissioner (L&B), CGST, Rajkot.

[Action : Deputy Commissioner(L&B).]

NO POINTS RECEIVED FROM OTHER ASSOCIATIONS

The meeting concluded with a vote of thanks to the Chair.

The minutes of the meeting are issued with the approval of the Chairman.



(Vishal Malani)
Joint Commissioner (P&V)

Copy to:

1. The Principal Chief Commissioner, Central GST, Ahmedabad Zone, Ahmedabad.
2. The Principal Commissioner, Central GST, Ahmedabad North/ Ahmedabad South/Gandhinagar
3. The Chief Commissioner, Customs, Gujarat Zone, Ahmedabad.
4. The Commissioner, Central GST, Rajkot
5. The Commissioner, Central GST, Bhavnagar/Gandhidhan (Kutch)/Audit Rajkot/(Appeals) Rajkot.
6. All the Additional/Joint Commissioner, Central GST, Rajkot
7. All the Deputy Commissioner/Assistant Commissioner, Central GST, Rajkot Commissionerate
8. All Section Heads in Hqrs. office, Central GST, Rajkot
9. The General Secretary, Gr.'B' Central GST Gazetted Officers Executive Officers Association, Rajkot Unit/Group 'B' Inspector Association, Rajkot/ Group 'C' Ministerial Officers Association/Group 'C' Non Ministerial Officers Association.