



आयुक्त का कार्यालय :
केन्द्रीय वस्तु एवं सेवा कर आयुक्तालय : राजकोट
OFFICE OF THE COMMISSIONER,
CENTRAL GST COMMISSIONERATE : RAJKOT
“केन्द्रीय वस्तु एवं सेवा कर भवन”, रेसकोर्स रिंग रोड, राजकोट – 360001
“CENTRAL GST BHAVAN”,
RACE COURSE RING ROAD, RAJKOT 360001
Phone No.0281- 2970481 Fax No.0281-2450353
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F.No. I/22-16/2018-Adm.

Rajkot, Dated 15.02.2021

TENDER NOTICE No. 4/2021 (Admn)

TENDER NOTICE FOR AMC FOR PHOTO COPIER MACHINES.

Online tenders are invited from interested parties, for Annual Maintenance Contract for “Ricoh” & Konica Minolta brand Photo copier machines in the Office of Commissioner, Central GST, Rajkot.

Interested parties who are willing to comply with the terms and conditions annexed to this notice, may submit their bids online as given in the instructions for online bid submission on or before 02.03.2021.

This office reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Annexures of the Tender Notice

Annexure No.	Subject
Annexure-I	Critical Date sheet & Instructions for Online Bid Submission
Annexure-II	General Terms and conditions of the Tender Notice
Annexure-III	Technical Bid Proforma
Annexure-IV	Financial Bid (BOQ format)

Bidder has to submit bids online only at CPPP website <https://eprocure.gov.in/eprocure/app>.


(Vishal Malani)
Joint Commissioner (P&V)

Copy to:

1. Supdt. (Systems), Central GST, Hqrs., Rajkot. He is requested to upload the same in website of the of Rajkot Commissionerate.

CRITICAL DATE SHEET

Publishing Date	15th February, 2021
Bid Document Download / Sale Start Date	15th February, 2021
Bid Submission Start Date	15th February, 2021
Bid Submission End Date	2nd March, 2021 11:00 hrs.
Bid Opening Date	3rd March, 2021 11:30 hrs.

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrollment**" on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as "offline" to pay EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been

completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

GENERAL TERMS AND CONDITIONS OF THE TENDER NOTICE

1. **MAINTENANCE CHARGES:** This covers the cost of the Services inclusive of manpower costs, for example; engineers' travel cost and the other incidental labour charges, in rectifying defects developed in a equipment. This shall also cover the cost of all spare parts that need be replaced by the VENDOR while meeting its obligations as mentioned elsewhere in this documents. This shall also include the transport charges, if any, required for shifting of the PCs to and from the workshop. It also includes the cost of replacement of any other part which may required to be replaced due to any other part(s) being defective and no replacement of such part is available.
2. This office shall have the right to withdraw any equipment from the purview of such maintenance as and when desired without assigning any reasons thereof, by providing a 30 days notice in writing to the VENDOR. Maintenance Charges for such equipment shall be payable on pro-rata basis for the period of service.
3. Earnest Money Deposit of **Rs 10,000/- (Rupees Ten thousand only)** per application in the form of Demand Draft / Banker's cheque of scheduled Bank drawn in favour of the "Commissioner of Central GST, Rajkot" shall accompany the qualifying bid. Qualifying bids without Earnest Money Deposit will be rejected. EMD will be returned to all the unsuccessful bidders at the end of the selection process. No interest shall be paid on the Earnest Money Deposit.
4. The VENDOR shall undertake Preventive Maintenance of the goods under this Annual Maintenance Contract at regular intervals of time and keep a record of the same. The periodicity of such Preventive Maintenance shall be quarterly.
5. It shall be the responsibility of the VENDOR to furnish along with its Maintenance Bills a Compliance Certificate from all the users as per inventory regarding the Preventive Maintenance, duly authenticated by the user of the Department, to the VENDOR.
6. The VENDOR shall provide support to the Office of Commissioner, Central GST Commissionerate, Rajkot to correct problems notified by this office as mentioned in Para 7, 8 and 9 below.

7. The VENDOR may at its own option repair/replace the parts of malfunctioning equipment as it may deem fit, but all replacement of parts shall be made only with compatible parts of equivalent or higher specification, quality and functional capabilities. If required, replacement of any other part which may require to be replaced due to any other part(s) being defective and no replacement of such part is available will also have to be made by the VENDOR.
8. For the above purpose, all calls reporting malfunctioning of equipments covered under this maintenance contract that are received by the VENDOR during the working hours of the Central GST Rajkot Commissionerate i.e. Monday to Friday between 09:45 a.m. and 06:15 p.m. (excluding public holidays), shall have to be attended during the normal working hours of the Central GST Rajkot Commissionerate
9. The maintenance services shall not cover any damage caused to the equipment as a result of accidents or gross mishandling by the users. Rectification/Repair of such equipments shall be at rates and subject to Change Order process to be agreed upon by the parties.
10. The CUSTOMER shall not directly or indirectly, open, alter, try to tamper with or in anyway do any act which will result in intruding with the internal operation of the equipment (except routine input/output and data processing) and make any modification to the configuration of the equipment as it was at the time of handing over the equipment to the VENDOR for maintenance by the CUSTOMER.
11. However the CUSTOMER shall retain the right of upgrading/changing any of the components of any equipment covered under this contract at its own discretion as long as it does not in any way negatively affect the functioning of the equipment as a whole and for this purpose the CUSTOMER may engage any third party other than the VENDOR and need only intimate the VENDOR about such alteration/up-gradation.
12. Additions of New Goods: The CUSTOMER reserves the right to delete / include any of the goods in the existing contract during the currency of the contract. However, the rates for inclusion of new goods into the contract shall be on pro-rata basis mutually worked out and agreed upon by both the parties. The CUSTOMER reserves the right to relocate the goods as and when necessary after intimating the VENDOR.
13. Defective spare parts (except Drum, Developer & Cleaning blades) should be replaced by the VENDOR free of cost. Only spare parts of equal/higher specification/capacity should be used for replacing the defective components whether permanently or as a stop gap measure while

the defective component is being repaired. The newly installed components should be compatible to the rest of the system. If required, replacement of any other part which may require to be replaced due to any other parts(s) being defective and such part is no longer available due its being obsolete, then such part will also have to be replaced along with the defective part to make the PC operational.

14. Besides the above, a detailed report mentioning the detailed configuration, model no. and Sl. No. of each equipment, spare parts taken away for replacement/repair or provided to replace an equipment/spare parts earlier taken away should be handed over to the user concerned and copies of the same reports should be handed over to the Office of Commissioner, Central GST Commissionerate, Rajkot with Service Level Compliance Report on a quarterly basis.
15. "Change Order" means an agreed upon change or modification to the Services or other material aspect of scope of this agreement. All Change Orders must be in writing setting forth the details of the modification and any adjustments to the price, delivery schedule, payment schedule and Services.
16. All Change Orders must be mutually agreed by the parties in writing. Pending such agreement, the VENDOR will continue to perform and be paid as if such Change Order which, in the VENDOR judgment, represents a material change in the Services and such Change Order remains outstanding for 30 days or is rejected by CUSTOMER, the VENDOR will have the right to terminate these terms.
17. Details of the "Ricoh"& "Konica Minolta" brand Photo copier machines, proposed to be covered under the AMC is mentioned hereunder;

Sl. No	Particulars
1	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2000 Le L7126950066, CAO section Room No.301
2	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2000 Le L7186450674, Stat. Section Room No.514
3	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP2000 Le L7186650421, Legal Section Room No.403
4	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2000 Le L7106250232, Xerox-Machine CPU-622
5	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP2000 Le L7106250186 Preventive – 408
6	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP2000 Le L7106250170 ADM Section Room No-411
7	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP2000 Le L7197150182 Adj. Section Room No.504

8	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2000 Le L7116350460 Vigilance Section Room No.609
9	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP2000 Le L7126451789 Estt. Section Room No.510
10	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP2000 Le L7106850606 Technical Section Room No.513
11	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2000 Le L7106750316 RRA Section Room No.525
12	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2001 L E343M350240 PA to Additional Commissioner 6 th Floor
13	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2001 Le E343M750711 RTI Section Room No.202
14	Annual Maintenance Contract (with parts, Comprehensive) charges for Aficio MP 2501 SP E334M550502 , Preventive Room No.408
15	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2000 Le L7116750737 , Room No.503, Adj. Sec.
16	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 1800 Le L6926751638 , Room No.113 System sec.
17	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2000 Le L7116550408 , Room No.408, (earlier STII &R. now at Prev. Sec.)
18	Annual Maintenance Contract (with parts, Comprehensive) charges for Ricoh MP 2000 Le L71027250145 CERA Audit Section Room No- 406
19	Annual Maintenance Contract (with parts, Comprehensive) charges for Konica Minolta Bizhub 206 RRA Section Room No- 525

TERMS & CONDITION : The award of AMC is subject to the following conditions :-

A	The vendor should have exposure of maintaining such a large number of hardware under one contract.
B	Should undertake scheduled preventive maintenance at every 45 days + break down calls, at all the Central Excise Offices mentioned herein above.
C	On call service should be attended within 2 hour from the time of the call for the offices located at Rajkot and within 24 hours for the offices located at the station other than Rajkot.
D	If the scheduled preventive maintenance / unscheduled call are not attended properly, the same will got attended by the other service provider and the charges paid for the same will be deducted from the AMC Charges to be paid.
E	Should be ready to accept the payment of the AMC Charges periodically (Quarterly) which would be decided wholly at the discretion of the Department.
F	The number of units mentioned herein above is tentative. The actual number of unit to be covered under AMC may differ at the time of awarding AMC. Hence, the quotation should be submitted per unit (model wise) in respect of all the items.

Other Terms & Conditions :-

- (a) The contractors are required to submit the complete rates/quotations only after satisfying each and every condition laid down in the annexure enclosed.
- (b) Office of Commissioner, Central GST Commissionerate, Rajkot reserves the right to postpone and/or extend the date of receipt/opening of rates/quotations or to withdraw the same, without assigning any reason thereof. However, preference may be given to the local contractor/agency.
- (c) The contract will be for a period of one year starting from most probably on 1st December, 2019. The rates shall be valid for a period of at least one year from the date of opening or till the stipulated period of the end of the contract, whichever is later and subject to further extension from time to time. However, extension will be considered keeping in view the various factors such as prevailing market price, satisfactory performance of the firm.
- (d) The Contractors should satisfy themselves before submission of the Rate/quotations to Office of Commissioner, Central GST Commissionerate, Rajkot that they meet the qualifying criteria and capability as laid down in the annexure.
- (e) In case of any default by the Contractor in any of the terms and conditions (whether General or Special), This office may, without prejudice to any other right/remedy, which shall have accrued or shall accrue thereafter, terminate the contract, in whole or part, by giving 30 days' notice in writing without assigning any reason and without incurring any financial liability whatsoever to the Contractor.
- (f) No other person, except Contractor's authorized representative, shall be allowed to enter in this office.
- (g) Within the premises of this office, the Contractor's personnel shall not do any private work other than their normal duties.
- (h) Contractor shall be directly responsible for any/all disputes arising between him and his personnel and keep this office indemnified against all actions, losses, damages, expenses and claims whatsoever arising thereof.
- (i) Contractor shall be solely responsible for payment of wages/salaries other benefits and allowances to his personnel that might become applicable under any Act or order of the Govt. This office shall have no liability whatsoever in this regard and the Contractor shall indemnify this office against any/all claims which may arise under the provisions of various Acts, Govt.

Orders etc.

- (j) Contractor shall be fully responsible for theft, burglary, fire or any mischievous deeds by his staff.
- (k) It is made clear that the engagement of the service provider does not in any way confer any right to the service provider or the persons that may be deployed by him in this office for claiming any regular or part time employment in this office or any other Govt. Office
- (l) This office reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds of such action.
- (m) The tender forms shall be rejected if it is not complete in any aspect.
- (n) The Contractor must comply with the rates/quotations, specification and all terms and conditions of contract. No deviation in the terms and conditions of the contract shall be entertained unless specifically mentioned by the contractor in the rates/quotations and accepted by Office of Commissioner, Central GST Commissionerate, Rajkot.
- (o) Any dispute arising out of this agreement or that which may arise in future shall be resolved by taking recourse to mutual settlement / conciliation, failing which the disputes lie within the jurisdiction of Courts of Rajkot only.
- (p) The Bidder should be Authorized Service Provider as per recommended by Company with Authorization Certificate.
- (q) First Preference given who has Local Service Centre with company trained Engineers
- (r) Bidder should have GST certificate issued by Government.
- (s) Bidder should be a Digital Signatory.

TERMS OF PAYMENT

Payment of annual maintenance charges and conditions to be fulfilled;

1 The tenderers are asked to quote their rate **(without any taxes) only. However, the selected Vendor may charge applicable taxes (as extra).**

2 The maintenance charges for all Personal Computer Systems and peripherals will be payable against the quarterly bill to be submitted by the VENDOR at the AMC rates per unit (model wise) per annum for a period of 1 year from the award of the contract.

3 Annual Maintenance Fee shall be payable by the CUSTOMER to the VENDOR in four quarterly equal installments at the end of each quarter after duly verifying the quality of service for this contract.

4 The VENDOR shall be required to submit the bills in this regard, in triplicate to the CUSTOMER at the end of each quarter. The payment for the quarterly installment shall be released by the CUSTOMER to the VENDOR, after taking into account the deductible amount, if any, on account of down time and / or failure to meet the guaranteed uptime due to malfunction of the Goods as certified by the authorized officer of the CUSTOMER. The down time calculations shall be jointly evaluated by the authorized officers of the CUSTOMER and the Service Engineers of the VENDORS.

5 It shall be the responsibility of the VENDOR to submit the bills along with the up-time certificates and the Preventive Maintenance Reports duly authenticated by the authorized officers of the Department. If, however, the down time reports, to be submitted by the VENDOR along with the bills, for release of payment is delayed for more than 15 days for no fault of the VENDOR, the CUSTOMER shall release the payment to the VENDOR. However, as and when the relevant down time reports are received, the CUSTOMER shall make the deductions on account of the down time from the subsequent quarterly payments payable to the VENDOR by the CUSTOMER. The CUSTOMER shall make best efforts to release the quarterly payments within 30 days of the date of receipt of the quarterly bill. However, in case of delay in release of payment, no compensation will be payable. The release of payment due for any quarter shall however be made after deductions on account of unrealized penalties imposable for the earlier two quarters, e.g. the payments for the third quarter of any calendar year will be released only after deducting all the unrealized penalties that were imposable upon the VENDOR for the first and second quarter of that year.

.6 Any penalties imposable for any quarter shall be realized even from the bills later than those of the next quarter's bills submitted by the VENDOR if the relevant information regarding such penalties is not available in time with the CUSTOMER due to pending scrutiny of the call reports called for in specific cases as provided in Clause 6.7. Besides, penalties for any quarter may be realized from the bills of that quarter itself or even directly by way of placing demand upon the VENDOR if necessitated likewise due to unforeseen termination of the maintenance contract itself.

PENALTIES

1 Assured up time / Allowable down time and penalties : All calls / complains should be resolved within one (1) Business day of logging any call by the CUSTOMER. For delays in bringing back any equipment to working condition within such time, penalties @ Rs.200/- per piece shall be payable by the VENDOR for each day's (24 hours) or fraction of a day's delay, subject to the limit set out in Clause 12 which shall be deducted from the maintenance charges payable to it.

2 To make it clear, if the equipment is not set right within the prescribed time limit, the period of delay for the purpose of imposition of penalty will be reckoned from the second day of logging of calls. Notwithstanding anything to the contrary, no penalty shall be leviable if the VENDOR provides a functional standby equipment of same or higher configuration till the re-delivery of equipment duly repaired.

3 The penalties may be computed in the manner provided in Para 1 above, subject to cumulative penalties leviable in a year under the agreement not exceeding 20% of the Annual Contract Value as set out in Para 12. Such penalties payable by the VENDOR for any quarter shall be realized by way of deductions from the bills raised by it for the next two quarters if not realized earlier solely due to incomplete information available from the call reports provided by the VENDOR.

Exemption: No penalties shall be imposable for any delay/excess down time incurred due to the equipment being not made available to the service personnel attending any call which however should be mentioned by the user making the call in the call report signed by him/her.

4 Either party can terminate this support arrangement without any cause by serving a 30 days notice in writing to the other party. In this event the VENDOR shall refund unrealized penalties if any as noted in para above whereas the CUSTOMER shall pay the unpaid support charges after deducting the unrealized penalties, if any. However, unresolved problems, the call for which were already pending with the VENDOR prior to the issuance of the notice, shall have to be resolved by the VENDOR before considering the liabilities under the contract as fully terminated.

TECHNICAL BID
Qualifying criteria for Tender

Sl. No.	Description	Details to be filled by Tenderer
1.	Name of the party/bidder/Tenderer.	
2.	Address (With Tel. No. & FAX No)	
3.	Name & Address of the proprietor/partners/ Directors (With Mobile Numbers)	
4.	Name of Contact person(s) (With mobile Numbers)	
5.	Registration of Company/Firm/Proprietorship	
6.	EPF Registration No. (if applicable)	
7.	GST Number (if applicable)	
8.	Permanent Account Number (PAN Number)	
9.	Employees State Insurance Corporation Registration No. (if applicable)	
10.	Experience in Maintenance of Photo Copier machines services to Government Departments/PSUs, copies of contract Papers/ letters to be attached.	

- Scanned copy in support of all above details shall be attached with technical bid.

DECLARATION

I/We undertake that I/We have carefully studied all terms and conditions of the contract as indicted in Annexure I and shall abide by them. I/We also understood the parameters of the proposed scope of work in Annexure II and shall abide by them also. I/We hereby certify that the information furnished above is true and correct to the test of my/our knowledge. I/we understand that in case, any deviation is found in the above statement at any state; I/We will be blacklisted and will not have any dealing with the Department in future.

Place:

Date:

Signature of Authorized Signatory with date

Name of the Firm

Seal

Note: - Non-qualification in above criteria will result in disqualification of bid.

FINANCIAL BID

PRICE BID

3. Price bid undertaking
4. Schedule of price bid in the form of BOQ_XXXX.xls

PRICE BID UNDERTAKING

From: (Full name and address with Tel/Mobile No. of the Bidder)

To

Dear Sir/Madam,

I submit the Price Bid for the TENDER FOR AMC OF Photo Copier machines and related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid, Annexure B inclusive of all applicable taxes.
4. I/We undertake that I /We have carefully studied all terms and conditions of the tender and shall abide by them. Further, it is certified that I/We have never been blacklisted by any Govt./PSU Department.
5. I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case, any deviation is found in the above statement at any stage; I/We shall be blacklisted and will not have any dealing with the department in future.
6. It is further submitted that the areas specified in the Tender verified and found correct. We shall not raise dispute in the areas specified.

Name of organisation:

Seal of organisation: